AutoForm Engineering USA, Inc.
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AUTOFORM
Forming Reality

To: AutoForm Engineering USA
Training Department
Fax: +1 - 888 - 528 – 8636
E-mail: training@autoform.com

Registration Form for AutoForm Training

Course Name: **Process Engineering**

Fee: **$ 2000 US / Participant**

Location: **E-Learning** (be sure to read details in the **Logistics** section)

Course Dates:

- ☐ January 4 – 15, 2027
- ☐ February 2 – 12, 2027
- ☐ March 1 – 12, 2027
- ☐ April 5 – 16, 2027
- ☐ May 3 – 14, 2027
- ☐ June 7 – 18, 2027
- ☐ July 12 – 23, 2027
- ☐ August 2 – 13, 2027
- ☐ September 13 – 24, 2027
- ☐ October 4 – 15, 2027
- ☐ November 1 – 12, 2027
- ☐ November 29 – December 10, 2027

	Participant	**Billing Address** (if different)
First Name:	_____	_____
Last Name:	_____	_____
Job Title:	_____	_____
Company:	_____	_____
Street:	_____	_____
City, State:	_____	_____
Zip Code:	_____	_____
Phone:	_____	_____
E-mail:	_____	_____

To reserve your seat for training, please provide your purchase order # required for invoicing.

Billing (select one): ☐ Purchase Order # _____

☐ Pre-paid training, or other qualified arrangements, please explain:

_____

Send via e-mail

_____ _____
Date Signature/Authorization

For Office use ONLY ❑ *Q#* _____ _____ ❑ *OB* _____
❑ *AUTH.* _____ *KAM* _____*/TAM* _____ ❑ *ABAS* 50063

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Participation Conditions:

Registration

Please complete, sign, and send the Registration Form by e-mail or fax. With your signature on the mailed or faxed Registration Form, you acknowledge and accept these Participation and Payment Conditions. Registration Forms are processed by AutoForm according to the date/time of receipt. Upon agreement to payment terms: Purchase Order, Pre-paid training, or other qualified arrangements authorized by your sales account manager, you will be registered for the course.

Confirmation of Registration

After your Registration Form is processed for the E-Learning training seminar, you will receive confirmation and be given access to the AutoForm Service Center which is required. If you require further assistance, please contact your assigned Sales Account Manager.

Fee

The training Fee is per participant.

Invoice

Invoices will be issued following the end of the E-Learning training seminar. Payment terms are net 30 days.

Logistics

WebEx and remote connection links, and related instructions, will be sent by e-mail to each attendee prior to the training seminar. Attendees will connect remotely to a dedicated AutoForm training computer to complete their training seminar exercises, as well as accessing the training scripts from the AutoForm Service Center website. To participate E-Learning from home/office, attendees must have a computer with two monitors to effectively complete the training seminar.

The training seminar will be available only during the scheduled class dates that you are registered for, starting on the first Monday at 8:00AM through the second Friday until 4:00PM. ***Attendees must complete all training materials within the two-week period. The training seminar will automatically close at the end of business on the last day of your scheduled training.***

Number of Participants

To ensure the effectiveness of the E-Learning training seminar, the number of participants per course, may be limited. Therefore, we recommend registering as soon as possible in case the training seminar is full, we will try to suggest an alternative date.

Postponement or Cancellation of Training Seminar by Participant

If we receive your written cancellation more than 14 days prior to the E-Learning training start-date, there is no cancellation fee. For cancellations received within 14 days of the E-Learning training start-date, we must charge a cancellation fee of 25% of the E-Learning training Fee. However, if you cannot attend a course for which you have registered, you can substitute another participant from your company (in this case, the Participation Conditions apply to the new participant).

Postponement or Cancellation of Training Seminar by AutoForm

AutoForm reserves the right to cancel any E-Learning training seminar at any time prior to the start-date, due to illness/accident, power outage or any other unforeseen circumstances which prevent the E-Learning training seminar from taking place. In this case, AutoForm will inform the registered participants immediately of the cancellation of the seminar. Registered participants will be rescheduled for a future E-Learning training session. If rescheduling is not possible, AutoForm will issue a refund.