

To: AutoForm Engineering USA  
Training Department

Fax: +1 - 888 - 528 - 8636 / E-mail: training@autoform.com

## Registration Form for AutoForm-Training

Course Name: **Update Training R10 – Planning & Bidding**

Fee: **No cost**

Location: **AutoForm Skills Center (Suite 110) or Online**

Duration: **0.5 days – AM only: 8:00-11:30AM**

Course Dates: ☐ September 29, 2021 ☐ November 5, 2021  
☐ October 6, 2021 ☐ December 1, 2021  
☐ October 13, 2021 ☐ December 8, 2021  
☐ October 27, 2021 ☐ December 15, 2021

Participation: ☐ On-site ☐ Online (be sure to read details in the **Logistics** section)

### Participant

Full Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Company: \_\_\_\_\_

Street: \_\_\_\_\_

City, State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Dietary Restrictions: ☐ Vegetarian ☐ Gluten-Free Other: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature/Authorization

For Office use ONLY

☐ AUTH. \_\_\_\_\_

☐ Q# \_\_\_\_\_

KAM \_\_\_\_\_/TAM \_\_\_\_\_

☐ OB \_\_\_\_\_

☐ ABAS \_\_\_\_\_

## Participation Conditions:

### Registration

Please complete, sign and send the Registration Form by mail or fax. With your signature on the mailed or faxed Registration Form, you acknowledge and accept these Participation and Payment Conditions. Registration Forms are processed by AutoForm according to the date/time of receipt. Upon agreement to payment terms: Purchase Order, Credit Card, Pre-paid training, or other qualified arrangements authorized by your sales account manager, you will be registered for the course.

### Confirmation of Registration

After we receive your Registration Form, we will send you a written confirmation.

### Fee

Fee for training is waived for all US and Canadian Customers.

### Logistics for Training (On-site or Online)

The training seminars normally start at 8:00 AM and end at 4:00 PM.

- **On-site:** Attendees will participate in person at the AutoForm Skills Center (Suite 110).
- **Online:** Attendees will participate online, from their home / office computer. Attendees will receive live instruction via WebEx, and will connect remotely to a dedicated AutoForm training computer to work on training exercises. A computer with two monitors is required to participate effectively in the training seminar. WebEx and remote connection links, and related instructions, will be sent by email to each attendee prior to class.

### Number of Participants

To ensure the effectiveness of the training seminars, the number of participants per course is limited. Therefore, we recommend registering as soon as possible. In case a course is full, we will try to suggest an alternative date.

### Postponement or Cancellation of Training Seminar by AutoForm

AutoForm reserves the right to cancel any training seminar if there are insufficient registered participants. In this case, registered participants will be informed at least one week prior to the training start-date. AutoForm also reserves the right to cancel any training seminar at any time prior to the start-date, due to illness or accident, or any other circumstances which prevent the training seminar from being carried out. In this case, AutoForm will inform the registered participants immediately of the cancellation of the seminar. Registered participants will be rescheduled for a future training session. If rescheduling is not possible, AutoForm will issue a refund.

### Lodging

Hotel room reservations are the responsibility of the seminar participants. A list of nearby establishments is available on our website.